

Greenbelt News Review

15 Crescent Road, Suite 100, Greenbelt, MD 20770

Phone: 301-474-4131, Fax: 301-965-8247

E-mail: business@greenbeltnewsreview.com

Credit Application

Organization Name and Address: _____

Contact Name: _____

Phone: _____

Email: _____

Statements will be rendered monthly. Payment is due 28 days after the statement date. If payment is not received within that time, a monthly late fee of the larger of \$5 or 1.5% of the past-due balance will be charged. Once an account is 45 days past due no additional ads will be accepted. If an account has been closed for non-payment, all past due amounts and interest must be paid before any future ads will be accepted. All accounts will be considered correct if we are not notified in writing within 30 days of receipt of the statement.

I request to be established as a credit customer of the Greenbelt News Review. I understand that I may be required to prepay for up to 3 months of ads prior to being granted credit. Once billed, I agree to pay all bills in full by the statement due date (generally 28 days from the billing date) and to promptly bring any errors to the attention of the Greenbelt News Review's Business Manager (contact information printed on each bill).

I have read and agree to abide by the credit terms above.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

TO SUBMIT THIS FORM: Please fill out this form, print it, sign it, then submit it to the News Review office via mail, fax or hand delivery. To submit via e-mail, please sign, scan then send a PDF file of the signed form. Applications without a signature will not be accepted.